

Group Headquarters:

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24 November 2017

Dear Shareholder

Notice of Annual General Meeting and Annual Report and Accounts

Please accept this letter as notification that the Company's Notice of Annual General Meeting and Annual Report and Accounts for the year ended 30 June 2017 have now been published on the Company's website at www.parkmeadgroup.com, in the Investor Relations section.

The Company's Annual General Meeting will be held at 9.00 am on 20 December 2017 at Davidson House, Campus 1, Innovation Park, Aberdeen, AB22 8GT. Your proxy-voting card for this meeting is enclosed. Please ensure that you use this proxy card if you wish to register your votes, as generic proxy cards are not available on the Company's website.

The Notice of Annual General Meeting will remain on the Company's website until the conclusion of this meeting. The Annual Report and Accounts will remain on the Company's website until the Annual Report and Accounts for the following year are made available. In the interests of the environment, please refrain from printing these documents unless absolutely necessary.

If you would like to receive general communications from the Company via email, please register your email address at: www.shareview.co.uk

If you require assistance while registering your email address, please telephone our Registrar's helpline on 0371 384 2233. Overseas holders should contact +44 (0)121 415 7065. Lines are open from 8.30 a.m. to 5.30 p.m. Monday to Friday.

Yours sincerely



Ryan Stroulger
Company Secretary
The Parkmead Group plc